

Safeguarding Policy for Students Under 18 at Easy School of Languages

Introduction

Easy School of Languages is committed to providing a safe and supportive environment for all students, particularly those under the age of 18. This safeguarding policy outlines our procedures and protocols to protect young learners from harm, abuse, or neglect.

Policy Objectives

- Ensure the safety and well-being of students under 18.
- Create a secure environment where students can learn without fear.
- Establish clear guidelines for staff on safeguarding issues.
- Promote a culture of vigilance and responsibility among staff and students.

Scope

This policy applies to all staff and anyone working on behalf of the school, including contractors and external providers.

Key Principles

- **Student Welfare:** The welfare of students is the primary concern.
- **Zero Tolerance:** The school has a zero-tolerance approach to any form of abuse or neglect.
- **Responsibility:** All staff have a duty to protect students and report any concerns.
- **Confidentiality:** Safeguarding concerns will be handled with confidentiality, sharing information only with relevant parties.

Definitions

- **Abuse:** Any form of physical, emotional, sexual, or neglectful harm.
- **Neglect:** Failure to meet a child's basic physical, emotional, or educational needs.
- **Safeguarding:** Protecting children from abuse and ensuring their well-being.

Roles and Responsibilities

- **Designated Safeguarding Lead (DSL):** Responsible for overseeing safeguarding policies and procedures, handling concerns, and liaising with external agencies.
- **All Staff:** Must be aware of the safeguarding policy, attend training, and report any concerns to the DSL.



Safeguarding Procedures

1. Recruitment and Training

- To implement rigorous recruitment procedures, including background checks and references.
- To provide mandatory safeguarding training for all staff.
- To regularly update training and knowledge on safeguarding issues.

2. Recognizing Abuse and Neglect

- To ensure staff are trained to recognize signs of abuse and neglect.
- To provide guidelines on how to respond to disclosures from students.

3. Reporting Concerns

- All concerns must be reported to the DSL immediately.
- The DSL will document and assess the concern and decide on appropriate action.
- If necessary, the DSL will contact external agencies such as social services or the police.

4. Response to Disclosures

- To listen carefully and without judgment to the student.
- To reassure the student that they have done the right thing by speaking up.
- To not promise confidentiality but explain the need to report the concern to those who can help.
- To record the disclosure accurately and report it to the DSL immediately.

5. Managing Allegations Against Staff

- Any allegations against staff members must be reported to the DSL.
- The DSL will follow a clear procedure, including informing the headteacher and relevant authorities.
- To ensure a fair and thorough investigation, maintaining the confidentiality and rights of all involved.

6. Confidentiality and Record Keeping

- To maintain detailed and secure records of all safeguarding concerns and actions taken.
- To share information on a need-to-know basis with relevant parties only.

7. Safe Learning Environment

- To implement measures to ensure a safe physical and emotional environment for students.
- To promote an open and supportive culture where students feel safe to express concerns.

Communication and Monitoring

- **Policy Accessibility:** Ensure the safeguarding policy is accessible to all staff, students, and parents.
- **Regular Review:** The safeguarding policy will be reviewed annually or when necessary due to changes in legislation or guidance.
- **Feedback Mechanisms:** Provide channels for staff, students, and parents to give feedback on the safeguarding procedures.





Contacts

- **Designated Safeguarding Lead (DSL)** Karl@easysl.com
- **Deputy Safeguarding Lead:** Adrian@easysl.com
- **Local Police:** +356 21224001

Conclusion

Easy School of Languages is dedicated to safeguarding and promoting the welfare of all students. By adhering to this policy, we ensure that our students are protected and that any concerns are addressed promptly and effectively.

